

Application For Telecom Telepermit

SECTION 1 (Must be completed in full)

Market Name of Product:
[Max. of 40 characters] Brand name Product name Product class
[i.e. telephone, fax machine, etc.]

Name of Manufacturer:..... Country.....
 Formal Mfr's description/No:.....
 Hardware Version No:..... Firmware Version No:

Proposed Telepermit Holder Details: *[Must be a New Zealand Company or Resident]*

Telepermit Holder:.....
 Street Address:.....

.....

Contact Person :..... Position in Company :.....
 Telephone:..... Fax:..... Email.....
 Mailing address *[include PO Box number if available]*:.....

.....

Account to be charged to:.....
(Name & address if different to above)

.....

.....Ref/Purchase Order No.....

Declaration:-
 In making this application, I undertake to comply with the General Conditions of Telecom Specification PTC 100 and with any additional conditions applicable to the grant of a Telecom Telepermit should my application be successful.
 I agree to the disclosure of the product functionality and any warning notes associated with the conditions of Telepermit grant after the product has entered service.
 Full name of person authorised to sign on behalf of proposed Telepermit Holder: -

 Position in Company:

Signed:
 Date:

For Telecom use only

Application Number: CP/AS...../

Application Received: (date)//

Information Complete: (date)//

Application Acknowledged: (date)//

SECTION 2 **Telepermit Applicant Details**

(Where different to proposed Telepermit Holder)

Complete this section ONLY if a Company or agent is handling the application on behalf of proposed Telepermit Holder.

(Note that Declaration in Section 1 MUST be signed by the proposed Telepermit Holder)

Applicant:

Street Address:

.....

.....

.....

Postal Address:

[include PO Box number if available]

.....

.....

Contact Person:.....Position in Company:

Telephone:..... Fax:..... Email:.....

In all cases, this Application Form when completed should be forwarded directly to:-

Alan Reedy
or Richard Brent

Parcels to: Access Standards
Telecom New Zealand Ltd.
Level G, Unit 4
Telecom Centre
49 – 55 Tory Street
WELLINGTON 6011

Enquiries:-

Enquiries on Telepermit applications etc. should be directed to:-

Alan Reedy Tel: +64-4-382 1546 Fax: +64-4-801 5691 Email: alan.reedy@telecom.co.nz

Richard Brent Tel: +64-4-382 5344 Fax: +64-4-801 5691 Email: richard.brent@telecom.co.nz

On receipt of this Application you will be assigned an application Number of the form CPAS YY/SSS, where YY is the last two digits of the year and SSS is a sequence number. **Until a Telepermit has been granted, all correspondence with Access Standards MUST quote the Application number, and should be addressed to Sonali.**

Incomplete applications will NOT BE REGISTERED for processing. They will be placed on 'HOLD' until the application is complete.

SECTION 3 Checklist of Essential Attachments & Supporting Data:-

Place a 'tick' in the following boxes as appropriate for the product concerned.
 Place an 'S' if Test Report supplied previously.
Any omissions should be explained fully in a covering letter.

NETWORK (to be connected to):-

	PSTN	ISDN	Leased Line
Description of Primary Function(s) with Schematic:-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
List of Additional Facilities of Product:-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Test Reports: (see attached Schedule for Report details)

Electrical Safety	- Power Supply:-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	- Line Isolation:-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telecommunications Test Report(s)	- PTC/-, TNA/- , etc:-	<input type="checkbox"/>		<input type="checkbox"/>
	- ISDN Layer 1:-		<input type="checkbox"/>	
	- ISDN Layer 2:-		<input type="checkbox"/>	
	- ISDN Layer 3:-		<input type="checkbox"/>	
	- Newsletter 125 supplementary information			
	- Derived Analogue Port:-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(for ISDN analogue TA, PSTN series connected device or leased line multiplex device which derives an analogue port)

Radio Frequency Allocation Approval from Ministry of Commerce:-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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(Mandatory requirement for all cordless devices for Telepermit purposes)

Other Attachments and Supporting Data:

Letters of Authorisation:- (Required if proposed Telepermit Holder does not own Test Reports)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
User Instructions:-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Installation Instructions:-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marketing Brochure:-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Colour Photograph(s) of Equipment:-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sample of Equipment (not essential unless called for) :-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If any of the above boxes include an 'S', please include details and state
 Application No. or Telepermit No:.....

Note: Where separate items of required information or data are combined under one heading, please indicate clearly above. (e.g. description of primary functions and Installations Instructions included in the User Instructions)

Notes:-

SECTION 1

1. The Market name of the product will be printed on the Telepermit Label and must match the name printed on the product itself and the product documentation. Note that each individual product name must have a separate application, Telepermits are not issued to a product family.
2. This Section is required to be completed in full. However, it is realised that occasionally an application is initiated by an overseas supplier prior to the appointment of a New Zealand agent, and then of course it is impossible to complete all of Section 1. Cases such as this should be explained by a covering letter, and a fully completed application form furnished at the earliest opportunity. A Telepermit will NOT be granted until Section 1 has been fully completed.

SECTION 2

A company or person other than the eventual Telepermit Holder may deal with the application process. However, the Declaration in Section 1 must be signed by the proposed Telepermit Holder, who is in turn responsible for the General Conditions of Telecom Specification PTC100, and also for any special conditions associated with the particular product.

SECTION 3

Checklist

The checklist includes an indication of the type of network connection that applies. Supporting data in accordance with the checklist shall be provided with this application.
(Reference Section 5 of Specification PTC 100).

Failure to do so will almost certainly introduce processing delays.

TEST REPORT SCHEDULES

A separate schedule shall be prepared for each individual test report supplied

Test Reports

- (a) Test reports (not certificates) shall be in full and, wherever possible, originals shall be supplied.
 - (b) Justification shall be supplied in all cases where test reports indicate areas of non-compliance.
 - (c) Test Reports must cover all the functions indicated in the function list attached to this application. Where functions have not been tested, the application may be declined or delayed pending further Test Results, depending on the explanation given. Alternatively it may be granted with restrictions of use.
 - (d) Test reports should include colour photographs. If not, a set shall be provided separately. The photographs should show detailed views of both external and internal features, including both sides of line interface circuit boards.
- Black and white photocopies of photographs, are not acceptable.**
- (e) Test Reports may remain the property of a supplier, other than the Telepermit holder, if so desired. This applies whether the supplier is domiciled in New Zealand or overseas.
 - (f) Test Results against non-Telecom Specifications may be acceptable for the purposes of obtaining a Telepermit, however the following points must be noted:
 - (i) There is no guarantee that further Tests will not be required.
 - (ii) The difference between Telecom's PTC Specifications and other Specifications is not static. If a particular set of extra tests meets the Telepermit requirements on one occasion, that same set may not meet the requirements on another occasion, as one or both of the Specifications may have changed in the intervening period.
 - (iii) An extra charge for assessing the Report against non Telecom Specifications will be levied.

TEST REPORT SCHEDULE

A separate schedule shall be completed for EACH individual test report supplied

Test Report Details:

(A Test Report is deemed to be owned by the party for whom it was prepared. If the proposed Telepermit Holder is not that party, then it is necessary for the use of that Test Report to be formally authorised by the owner. The authorisation, on the owner's letterhead, shall be included with this Telepermit Application)

Specification:.....

Test Laboratory:.....

Test Report No:.....

If report is held on a previous Access Standards File, please state File Ref.

No.....

Test Report Fully Compliant: YES/NO

If 'NO', what special circumstances should be taken into account in assessing the product for a Telepermit:

.....
.....
.....
.....
.....
.....

Test Report Owner:.....

Phone:..... Fax:.....

Contact Name:.....

Street Address:.....
(If not shown on test report)

.....
.....
.....

Postal Address:.....
(if different from street address)

.....
.....
.....

**I certify that (a) I own/My company owns this test report,
or (b) I am authorised to make use
of this test report. (Copy of Authorisation to be attached)**

(Delete whichever does not apply)

Signed:..... **Date:**.....

Position in company:.....

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.....
.....
.....
.....
.....
.....

Test Report Owner:.....

Phone:..... Fax:

Contact Name:.....

Street Address:.....
(If not shown on test report)

.....
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Postal Address:.....
(if different from street address)

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